

ADLC

Phase II: Development Action Plan Step 2: Content Writing

Legend



Terms of Reference

Lead Teacher: refers to the teacher that is leading the development project.

Writer: refers to a teacher that was contracted to do the writing, this includes Contract Markers.

Blueprint: refers to the document that provides the framework for the course. This document addresses outcome prioritizing, learning plan, assessment plan, timeline, and more.

Unit: refers to a complete section of a course that includes activities and assessments to evaluate specific outcomes.

Peer Reviews: process for reviewing content by teachers within the department and/or contract markers. Sub time will be available.

Pillar Review: process by which content is reviewed by teachers to ensure that the pillars are met (Inspiring Ed Competencies, UDL, Quality Matters: Alignment -outcome-instruction-assessment-resources...other.

Department: refers to all members of a department, including all teachers and department head. At times, this may also include contract markers.

Team: refers to Lead Teacher and contract writers involved in the development of the course.

Designer: Digital Design Unit staff, online developer, and/or contractor.

